Format for Written Work in INTA 4803TP/8803TP
How to put your great thoughts on paper for maximum effectiveness (and points!)

This paper is intended as both guidance and model for the format to be used in written submissions for INTA 4803TP/8803TP.   READ IT VERY CAREFULLY.

All papers must be typed in 11-12 point black font, formatted for standard (8-1/2 x 11) paper, and submitted as a Word file **(DOC or DOCX ok)**. The margins for each page must be at least one inch all around (top, bottom, left and right). Optionally, the left and right margins may be increased up to 1.2 inches. The content of the paper will be double spaced with an approximately one-half inch (~5-6 space) indentation at the beginning of each paragraph. Your name must appear in the upper right corner of each page, and each page after the first must be numbered at the bottom.

All material in the paper that is quoted, paraphrased or based on ideas in other sources must be cited and documented in end notes. The end notes will begin on a separate page after the main body of the paper. These note pages will not count against any length limitations of the paper. The notes will be single spaced with a blank line between each.

The Chicago/Turabian system will be used as the standard for documentation of sources.[1] An alternate reference for the Chicago system with examples for documenting Web sources is provided in the end notes to this paper. [2] Web citations for this course will not require the time of access for the Web source. The citations within the paper will be denoted with a superscripted number (preferred) or with a parenthetical number. (3) A good example of this format with parenthetical notation is provide in an article documented in the end notes to this paper. [4]

Here is how you would cite a source from the same document as Note 4. [5]

Here is how you would cite subsequent references from a previously cited resource. [6]

Papers will be submitted electronically in .doc format (**no .docx, please**) by the time specified in the detailed assignment instructions for the paper.

Guidance on References for Papers in This Course

1. Do not use comments made by the instructor in class as sources for your work. I am not looking to read a recitation of my own thoughts; I am looking for yours! If something said in class is particularly relevant to your argument, then do some research and find a citation. If you cannot find a citation and wish to challenge what you heard, then by all means cite your counter sources. That is what a research paper should be all about!

2. Do not use Wikipedia or its derivatives as cited references for papers. Wikipedia is a great source for overviews on a variety of subjects and is used for that purpose as course readings. For a research paper, however, you should be going to other, more focused sources.

3. **All of your sources should be from the Internet.** There is a wealth of books, journals, newspapers, primary documents, etc. available online, and you should take advantage of them. The citation entry for a Web site should include the title of the Web site and the URL for the site. You do not need to include the date of access. The citation for any published sources should be documented as you would for the basic book, journal, etc. per the *Chicago Manual of Style*, History Style. Add as a single last line of the citation the URL where you found the material. If you cite a volume from Google Books, use the short URL format for just the book and add the page number to the basic citation. Example:

In the book *Origins of World War I*, searching for something on earlier European wars produces:
http://books.google.com/books?id=2EyJY8uE4WYC&pg=PA53&dq#v=onepage&q&f=false

To find the basic (short) URL for the book, look from the left on the above URI until you find

the first ampersand (& - underlined above) and use that as the URL for your citation, i.e.,.

Hamilton, Richard F. and Holger H. Herwig
Origins of World War I, p 53
http://books.google.com/books?id=2EyJY8uE4WYC

The next page shows the single page for your reference end notes.

Notes:

1." Chicago/Turabian Documentation," *Writer's Handbook*, University of Wisconsin-Madison Writing Center, 2006
http://www.wisc.edu/writing/Handbook/DocChiWorksCited.html

2. Andrew Harnack and Eugene Kleppinger, "Using Chicago Style to Cite and Document Sources," *online!: a reference guide to using internet resources*, 2003
http://bcs.bedfordstmartins.com/resdoc5e/#1

3. This is an example of a note for amplification of some point in your paper.

4.. Andrew F. Krepinevich, "Cavalry to Computer: The Pattern of Military Revolutions", *National Interest*, September 1, 1994 , p. 2 (Web version)
http://nationalinterest.org/article/cavalry-to-computer-the-pattern-of-military-revolutions-848

5. Ibid, p. 6 *

6. Hamack, http://bcs.bedfordstmartins.com/resdoc5e/RES5e_ch10_s1-0001.html *

* URL for the new page, if appropriate, or use actual document page(s) if known